



The University of Montana – Missoula
Procedures

Procedure Number: 203.01
Procedure: Academic Forgiveness Policy

Date Adopted:
Last Revision:

Approved by: Faculty Senate

1. A University of Montana – Missoula undergraduate who returns to the university after a minimum absence of three years and completes 30 credits of academic study with a minimum cumulative GPA of 2.5 is eligible for Academic Forgiveness.
2. Academic Forgiveness allows a student who has met the requirements in statement #1 to select a prior semester or semesters he/she wishes to have excluded from calculation in the cumulative GPA. The semester(s) chosen must have occurred prior to his/her return to the university.
3. Receiving Academic Forgiveness for a semester or semesters results in **all credits and grades earned in the semester** to be excluded from the student's GPA calculation. A student will not be allowed to select specific grades and credits to retain while excluding others earned within the same semester. The excluded courses and grades will remain on the transcript; however, they may not be used to fulfill any university requirements.
4. Only The University of Montana – Missoula grades and credits will be excluded.
5. A student will be granted Academic Forgiveness only one time.
6. Students who receive Academic Forgiveness will be bound by the University Catalog in effect at the time of their return to The University or any subsequent catalog in accordance with University policy.
7. Students wishing to apply for Academic Forgiveness will contact the Registrar's Office for the appropriate form. The Registrar's Office will be responsible for verifying eligibility and notifying the student of approval.
8. Other options exist for students who have not left the university such as course repeat, withdrawals, and other mechanisms listed under academic policies in the catalog.
9. The Registrar submits an annual report to Academic Standards and Curriculum Committee and the Executive Committee of the Faculty Senate on the number of students granted Academic Forgiveness.

The University of Montana – Missoula

Request for Academic Forgiveness

Allow 30 days for evaluation and processing of request.

Identification:		
Student (Full legal Name) :		
Student ID Number:		
Information:		
1. Date of re-entry as a student at The University of Montana – Missoula		
2. Number of credits completed since re-entering The University of Montana – Missoula		
3. Cumulative GPA for work since re-entering The University of Montana - Missoula		
4. Previous and/or Maiden Name(s):		
5. Dates of prior enrollment as a student at The University of Montana - Missoula		
6. Which semester or semesters from your prior enrollment would you like forgiven?		
7. (Optional) Provide any additional information you would like considered.↓		
Certification:		
I have read and understand the criteria for Academic Forgiveness. I understand that, if approved, my new GPA will exclude grades and credits for selected semester(s) earned at The University of Montana – Missoula. I understand that the forgiven grades will remain on the transcript, but may not be used to fulfill any university requirements.	Signature	Date
Endorsement		
Student's Advisor		
Department Chair		